

MEETING:	Audit Committee
DATE:	Wednesday, 14 June 2017
TIME:	4.00 pm
VENUE:	Boardroom - SY Joint Authorities Building

AGENDA

Procedural/Administrative Items

1. Declarations of Pecuniary and Non-Pecuniary Interest

2. Appointment of Vice Chair

To consider the appointment of a Vice Chair from amongst the Independent Members of the Committee.

3. Minutes (*Pages 3 - 12*)

To receive the minutes of the meeting held on the 19th April, 2017.

4. Actions Arising From the Previous Meetings (*Pages 13 - 14*)

The Committee will receive a report detailing action taken and arising from previous meetings of the Committee.

5. Audit Committee Terms of Reference (*Pages 15 - 18*)

The Chair will report on the approval by the Annual Council on the 19th May, 2017, of the revised Terms of Reference of the Committee and on proposals to enhance the work of the Committee in order to meet the requirements of those Terms of Reference.

(A copy of the Terms of Reference are available for download from the Council's website and via the ModGov App).

Items for Discussion/Decision

6. Annual Fraud Report 2016/17 (*Pages 19 - 30*)

The Head of Internal Audit and Corporate Anti-Fraud will submit a report providing his Annual Report on the counter fraud related activity undertaken by the Internal Audit Corporate Anti-Fraud Team for the period 1st April, 2016 to 31st March, 2017 and providing information and assurance to the Committee regarding key aspects of the Authority's risk management, control and governance framework.

7. Interim Internal Audit Annual Report 2016/17 (*Pages 31 - 50*)

The Committee will receive a report providing the Head of Internal Audit and Corporate Anti-Fraud's interim annual report on the adequacy and effectiveness of the Authority's internal control arrangements based on the work of Internal Audit during 2016/17 which has been prepared in accordance with the Public Sector Internal Audit Standards.

Items for Information

8. Governance and Member Support Business Unit Progress Report (*Pages 51 - 54*)

The Service Director Governance and Member Support will submit a report providing an overview of the functions of the Governance and Member Support Business Unit and related elements of the Annual Governance Statement process in line with the Audit Committee work programme.

9. Information Governance Performance - Quarter 4 2016/17 (*Pages 55 - 64*)

The Executive Director Communities and ICT Manager will submit a report providing details of the Authority's position in relation to information security breaches and cyber incidents reported and investigated in quarter four of the 2016/17 financial year with comparisons for the whole of the 2016/17 financial year and the previous financial year 2015/16.

10. External Audit - Technical Update incorporating External Audit Progress Report (*Pages 65 - 80*)

The Committee will receive the External Audit Technical Update which incorporates the External Audit Progress Report.

11. Audit Committee Work Plan 2017/18 (*Pages 81 - 82*)

The Committee will receive the indicative Audit Committee Work Plan for 2017/18.

To: Chair and Members of Audit Committee:-

Councillors Clements (Chair), Barnard, Lofts and Richardson; together with Independent members Ms K Armitage, Ms D Brown, Mr S Gill, Mr P Johnson and Mr M Marks

Diana Terris, Chief Executive
All Executive Directors
Andrew Frosdick, Executive Director Core Services
Rob Winter, Head of Internal Audit
Neil Copley, Service Director Finance
Ian Rooth, Head of Technical Services
Adrian Hunt, Risk Management Manager
Michael Potter, Service Director Business Improvement and Communications
Louise Booth, Audit Manager

Council Governance Unit – 3 copies

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Tuesday, 6 June 2017